

BUSINESS ADMINISTRATION ASSOCIATE IN SCIENCE DEGREE

The Associate in Science in Business Administration degree offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the Business Administration career area; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of a Business Administration career.

This program includes the following certificates:

- Business Specialist, College Credit Certificate (12 credits) (<https://lssc-public.courseleaf.com/academic-programs/college-credit-certificate-programs/business-specialist-college-credit-certificate/>)
- Business Operations, College Credit Certificate (18 credits) (<https://lssc-public.courseleaf.com/academic-programs/college-credit-certificate-programs/business-operations-college-credit-certificate/>)
- Business Management, College Credit Certificate (24 credits) (<https://lssc-public.courseleaf.com/academic-programs/college-credit-certificate-programs/business-management-college-credit-certificate/>)

In this program, the student will follow 1 of 2 pathways: Small Business Management or Entrepreneurship & Innovation. These two pathway opportunities are 4 courses (12 credit hours) different from one another and culminate in the same AS in Business Administration degree. However, these 12 credits are not transferable amongst the specialization and once chosen, the student must continue with the 4 total courses in that chosen specialization.

Academic Advising

- advising@lssc.edu 352-787-3747

Career Development Services

- Careers@lssc.edu 352-323-3603

Program Contact Information

- Dr. Christopher Sargent, Associate Vice President of Workforce Programs BusinessAdmin@lssc.edu 352-323-3635
- Workforce Main Office 352-435-5024

Program Requirements

Code	Title	Hours
General Education		
ENC 1101	College Composition I	3
Select a State Core Course from Area II: Humanities ¹		3
POS 2041	American National Government	3
	or AMH 2020 U.S. History Since 1877	
Select a State Core Course from Area IV: Mathematics ¹		3
Natural Sciences State Core ¹		3

Introductory Courses

GEB 1011	Introduction to Business	3
QMB 1001	Business Mathematics	3
ENT 1000	Introduction to Entrepreneurship	3

Please select 1 of the 2 below specializations 12

Small Business Management Specialization		
CGS 1100	Business Computer Applications	
GEB 2214	Business Communications	
SBM 2000	Small Business Management	
MNA 1100	Human Relations in Business & Industry	
Entrepreneurship & Innovation Specialization		
CGS 1105	Fundamentals of Project Management	
MAN 1582	Team Project Management	
ENT 1021	Innovation in Business & Entrepreneurship	
ENT 1612	Creativity and Innovation in a Business Environment	

Intermediate Courses

GEB 1136	Introduction to E-Business	3
GEB 1430	Business Ethics & Etiquette	3
MAN 2021	Principles of Management	3

Advanced Courses

ACG 2021	Financial Accounting	3
APA 2144	Introduction to QuickBooks	3
ACG 2071	Management Accounting	3

Program Electives

Select two of the following courses for 6 credits:		6
MAT 1033	Intermediate Algebra	
MGF 1100	Introduction to Mathematical Thinking	
CTS 2142	Project Management Concepts	
MAR 2011	Principles of Marketing	
FIN 2100	Personal Finance	
MAN 2949	Internship in Business Administration	

Total Hours 60

When beginning this program, students should make an appointment for advising with their academic advisor.

Only required courses for an LSSC degree or qualifying certificate program are eligible for federal financial aid. Verify course choices and avoid charges by making an appointment with an academic advisor.

Civic Literacy Requirement

As per the amended Florida Rule 6A-10.02413, prior to the award of a specialized associate in arts transfer degree, associate in arts, associate in science, or baccalaureate degree, LSSC students under the 2022-2023 Catalog and thereafter must demonstrate competency in civic literacy through one of the following options prior to graduation:

- successfully passing POS 2041 American National Government or AMH 2020 U.S. History Since 1877, or AMH 2010 U.S. History to 1877 (beginning Fall 2024 forward), or AMS 2010 Civil Discourse and the American Political Order and achieving a 60% or higher on the Florida Civic Literacy Exam, or
- successfully passing a prescribed assessment:
 - AP Government & Politics Test: United States (passing score of 3), or

- AP U.S. History Test (passing score of 4), or
- CLEP American Government (passing score of 50)
- CLEP History of the United States I (passing score of 50)

To verify your Civic Literacy Requirement, please visit Degree Works (<https://degreeworks.lssc.edu/>)

Students must earn a grade of C or higher in all Introductory, Intermediate, Advanced, and Program Elective courses.

Students should make an appointment to meet with the Program Director/Manager to discuss the program prior to or shortly after enrolling.

For information about career options, visit www.lssc.edu/careers (<http://www.lssc.edu/careers>).

Students must complete 25% of each program's total credit hours at LSSC.