

DISABILITY SERVICES

The office of Student Accessibility Services (SAS) facilitates educational accommodations and campus access for students with disabilities.

Accommodations are available to any self-identifying student with a disability, but must be officially approved by SAS and notification received by faculty before implementation will occur. Accommodations and access may include, but are not limited to, note-taking options, extended time for testing, interpreters, alternative format text materials, and technology options. Students can meet with a SAS team member via phone, online, or in person (by appointment) to explore documentation requirements and reasonable academic accommodation options. A SAS team member will assist the student in identifying the documentation to be submitted to determine their accommodations. Students are encouraged to connect with a SAS team member to explore options before deciding whether accommodations are necessary. All information is confidential and will be utilized to facilitate educational accommodations with appropriate LSSC personnel.

Lake Sumter State College (LSSC) utilizes the Americans with Disabilities Act (ADA) of 1990, as amended, and Section 504 of the Rehabilitation Act of 1973 to protect students with disabilities from discrimination that may occur due to misconceptions, attitudinal barriers, and/or failure of the College to provide appropriate accommodations, auxiliary aids, or services. All referrals and inquiries concerning ADA/Section 504 compliance can be directed to Alicia Hall, hallal@lssc.edu or 352-365-3589.

Accommodation Requests

Students may request educational accommodations and access at any time. However, we recommend that students self-disclose to SAS as early as possible to ensure adequate time to review documentation and coordinate accommodations. Some accommodations, such as interpreters, readers, scribes, and note-takers, take time to arrange. Students are encouraged to submit a request at least two weeks before each semester begins to take full advantage of any accommodations for which they may be eligible.

Once accommodations are approved, **students are responsible for notifying their instructors each semester before accommodations are implemented.** This step is necessary to ensure service continuity. Failure to communicate with instructors may result in a delay in accommodations.

Course Substitutions

Lake Sumter State College and SAS recognize that in some circumstances, students with certain disabilities may be unsuccessful in completing a specific course, even with reasonable and appropriate accommodations. Therefore, for eligible students LSSC has established a procedure for reasonable course substitutions. Substitutions are made on a case-by-case basis with the intent of not compromising the integrity of the academic program. Students seeking information about a course substitution must contact SAS to discuss eligibility, procedures, and timelines of the request.

Referrals and Contact Information

The office of SAS can provide information and referrals to state agencies such as the Division of Vocational Rehabilitation or the Division of Blind Services. Contact information for SAS is provided below:

Website <http://www.lssc.edu/sas> (<https://www.lssc.edu/student-resources/student-accessibility-services/>)

Phone 352-365-3589

Email sas@lssc.edu

Locations Leesburg: William Johnson Building, Rm 143, Clermont: Building 2, Rm 163, Sumter: By appointment

Lake-Sumter State College assures its students, employees, visitors, and contractors of their civil rights. LSSC prohibits discrimination on the basis of race, color, national origin, ethnicity, sex, age, disability, marital status, pregnancy, veteran status, religion, sexual orientation, or genetic information in any of its programs, activities, employment, and contracts.